



**Project title:** An Ordinance Creating a Special Improvement Project Entitled "Parks Restrooms Renovation Project", Fund 354, Program 088, to Accumulate Design Costs in the Amount of \$240,000

**Council Bill #** *interoffice use*

CB 2304 – 25

**Agenda dates requested:**

4/19, 4/26 and 5/3

Briefing

Proposed action 4/19/2023

Proposed action 4/26/2023

Consent

Action 5/3/2023

Ordinance

Public hearing

Yes ☒ No

**Budget amendment:**

Yes ☒ No

**PowerPoint presentation:**

Yes ☒ No

**Attachments:**

**Department(s) involved:**

Parks & Facilities

**Contact person:**

Bob Leonard

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bleonard@everettwa.gov

**Initialed by:**

RML

Department head

Administration

Council President

**Project:** Parks Restrooms Renovation Project

**Partner/Supplier:** BCRA

**Location:** Howarth, Legion, TA Sullivan, and Forest Park

**Preceding action:** None

**Fund:** Fund 354, Program 088, (CIP-3)

**Fiscal summary statement:**

The proposed Ordinance will fund design for the Parks Restrooms Renovation Project. Parks plans to renovate restrooms at four Everett parks locations (Howarth Park, Legion Memorial Park, T.A. Sullivan Park and Forest Park). The design work will include an engineer's estimate for the project construction.

Total project design cost is \$240,000.00

**Project summary statement:**

Based on the Facilities Condition Assessment report, the restrooms at Howarth, Legion, TA Sullivan, and Forest Park are at their end of useful life.

Architectural & Engineering consultant services will be contracted to develop schematic design, bid documents, construction drawings, and assist with bidding and construction administration for the restroom renovation project. The Schematic Design will establish the general scope, conceptual design, scale, and relationships among the components of the project. The primary objective is to arrive at a clearly defined, feasible concept while exploring the most promising alternative design solutions. This will allow the City to make informed design decisions based on cost estimates which will determine the project scope of work.

Upon completion of the design plans, specifications, and engineer's estimate, staff will return and amend the Ordinance to capture all project costs.

**Recommendation (exact action requested of Council):**

Adopt an Ordinance creating a special improvement project entitled "Parks Restrooms Renovation Project", Fund 354, Program 088, to accumulate design costs in the Amount of \$240,000





**ORDINANCE NO. \_\_\_\_\_**

**An Ordinance creating a special construction project entitled "Parks Restrooms Renovation Project", Fund 354, Program 088, to accumulate design costs for the project in the amount of \$240,000.**

**WHEREAS,**

- A. The City Council recognizes the need to maintain City facilities.
- B. The City has identified deficiencies with the Howarth Park, Thornton A. Sullivan Park, Legion Park, and Forest Park restrooms which requires repairs and upgrades.
- C. The City understands the importance and significance to upgrade the restrooms to be ADA compliant and build additional family-style restrooms in the parks.
- D. The City Council recognizes the need to renovate and repair the restrooms at Howarth Park, Thornton A. Sullivan Park, Legion Park, and Forest Park.

**NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:**

**Section 1.** A special construction fund is hereby established as Fund 354, Program 088, Parks Restrooms Renovation Project and shall be entitled "Parks Restrooms Renovation Project" to accumulate costs for the project.

**Section 2.** Authorization is hereby granted to the Parks & Facilities Director under the administration of the Mayor, to assume full responsibility for conducting all tasks and performing all necessary steps to accomplish the actions authorized by this Ordinance.

**Section 3.** The cost of the design of this project is \$240,000 not including costs related to construction.

**Section 4:** The sum of \$240,000 is hereby appropriated to Fund 354 Program 088, Parks Restrooms Renovation Project Fund.

A. Use of Funds		
Design		<u>\$240,000</u>
Total		\$240,000
B. Source of Funds		
CIP-3		<u>\$240,000</u>
Total		\$240,000

- C. The appropriation shall not lapse but shall be carried forward from year to year until fully expended or the purpose has been accomplished or abandoned without the necessity of re-appropriation.

**Section 5.** The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any internal references.

**Section 6.** The City Council hereby declares that should any section, paragraph, sentence, clause or phrase of this ordinance be declared invalid for any reason, it is the intent of the City Council that it would have passed all portions of this ordinance independent of the elimination of any such portion as may be declared invalid.

**Section 7.** The enactment of this Ordinance shall not affect any case, proceeding, appeal or other matter currently pending in any court or in any way modify any right or liability, civil or criminal, which may be in existence on the effective date of this Ordinance.

**Section 8.** It is expressly the purpose of this Ordinance to provide for and promote the health, safety and welfare of the general public and not to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefited by the terms of this Ordinance. It is the specific intent of this Ordinance that no provision or any term used in this Ordinance is intended to impose any duty whatsoever upon the City or any of its officers or employees. Nothing contained in this Ordinance is intended nor shall be construed to create or form the basis of any liability on the part of the City, or its officers, employees or agents, for any injury or damage resulting from any action or inaction on the part of the City related in any manner to the enforcement of this Ordinance by its officers, employees or agents.

\_\_\_\_\_  
Cassie Franklin, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

PASSED: \_\_\_\_\_

VALID: \_\_\_\_\_

PUBLISHED: \_\_\_\_\_

EFFECTIVE DATE: \_\_\_\_\_

